

North Central Section  
American Society for Engineering Education  
Minutes of Executive Board Meeting  
University of Pittsburgh  
Pittsburgh, PA  
March 26, 2010

Present: Dennis Fallon, Jonathan Smalley, Craig Gunn, Kumar Yelamarthi, Betsy Aller, Andy Kline, Ruby Mawasha, Doug Frampton, Roland Arter, Bob Ward, Sandy Yost, Darrell Kleinke, Dan Budny, Clare Cook

Meeting called to order by chair Ruby at 2:00 p.m.

1. Meeting started with Dan giving a summary of information on the conference:

Full papers make up 1/3 of the conference, works in progress 1/3 and student papers make up 1/3.

Needed to extend deadlines for papers.

The Review of the papers worked fine.

There will be 4 sessions throughout the day, 80 minutes per session with approximately 20 minutes per paper. There will be posters sessions, tours of facilities along with food and drink.

Money obtained from University, ASEE and registrations, Dean will cover costs beyond money obtained, so it should be a break-even activity.

Sessions will be in rooms around library with dinner being held in the library.

PASCO Electronics will give a door prize on Friday and there will be a software competition on Saturday.

2. Minutes: Clare presented the minutes from the November 6, 2009 meeting. Bob moved acceptance. Second by Kumar. Approved. For the March 26 meeting, the agenda should list Ruby giving the chair report and not Bob.

3. Treasure Report: Doug reported sending \$1000.00 to University of Pittsburgh (\$450.00 from BASS account and \$550.00 for Operating account) after the November meeting. There has been no financial reporting from Grand Valley State University on the Spring 2009 conference. Several institutions have contributed \$25.00 to the section as part of the institutions annual registration. One industry member did not renew last year. Craig moved and Roland seconded approval. Approved.

There was discussion on how we obtain financial reports on conferences held. How far does ASEE responsibility go? We must make sure that in the reply letter to the Dean requesting the conference that this is a requirement of holding the conference. This reporting is required in our constitution ( Article VI, Section 6).

4. Pittsburgh Conference Report: Dan gave the report at the start of the meeting.

5. Best Paper Report: Andy reported that there with 20+ papers that were read by two people to determine the nominees for best paper. There were 5 nominations for faculty

and 5 nominations for students. There is a need for reviewers to attend the presentations and rate the presentations. The awards are as follows: \$100 for first place student, \$250 first place faculty, \$150 second place faculty and \$100 third place faculty. Award winners should be directed to Doug so he can obtain information required to send the awards.

6. Vice Chair Report: Craig reported that there were 23 nominees for Best Teacher Award. They came from Central Michigan, University of Michigan, Michigan State, Ohio State, Pittsburgh, Saginaw Valley, Youngstown State and others. The nominees were of excellent quality this year. The winner is Rich Friolier from Ohio State.

7. Elections: Bob reported that three positions are up for election. They are Unit Director Education, Administration and Research. A note was made that Lake Superior State is in the North Central Section. Nominations will be taken from the floor at the business meeting.

8. Campus Rep. Coordinator Report: Betsy reported he received 12 reports from campus reps. Three schools had outstanding campus rep. reports. They include West Virginia Tech, Grand Valley and Michigan State. The winner is Craig Gunn from Michigan State. There are over 300 schools across the country.

9. Zone II Chair Report: Dennis reported on a program taking shape at the national level. "Creating a Culture for Scholarly and Systematic Innovation in Engineering Education". The national board wants input on ways to encourage scholarly innovation, how to implement it, how to administer it and how do we engage American education. National will have a questionnaire in the future and is looking for comments on this program. Sometime in the fall will be the cutoff for comment on this "Culture" document. A report will be coming out during the summer of 2010. ABET is leaning toward educational research to prove outcomes of this program. He also announced a program for professional development for engineering educators (SPEED). This program will provide the means for certification of engineering educators. Dennis also announced this is his last year as Zone 2 chair. He expressed his appreciation for the work each of the sections does and he enjoyed working with each section.

10. Chair Report: Ruby had no report.

11. Spring 2011 Conference: Kumar announced he is preparing for the conference at Central Michigan University. The web site is now up. Sandy suggested that software may be available for paper submission for this conference. The cost is about \$250. Oakland University has expressed an interest in hosting the 2012 conference. There was concern expressed that it should move to the southern area of the section for 2012. Discussion will take place at future meetings.

12. Newsletter Editor Report: Roland encouraged members to send information to be included in the newsletter. He had specific ideas about articles about happenings on campus that talk about what faculty and students are doing.

13. Old Business, New Business None.

14. Good of Order: None.

15. Adjournment: 4:10 p.m.

Respectfully submitted,

Clare Cook