

# ASEE North Central Section

## Minutes of the Executive Board Meeting

Friday, March 22, 2019  
At Grand Valley State University  
Grand Rapids, MI

Executive Board members present: Betsy Aller, Karinna Vernaza, David Sanchez, Mahender Mandala, Nicholas Baine, Jeff Kastner, Carmen Cioc, Kumar Yelamarthi, Dan Budny, Andy Kline, and Andy Milks.

Meeting called to order at 6:45 PM by Vernaza.

1. Introductions – informal.
2. **Motion to approve meeting agenda made by Aller**, seconded by Baine, and passed unanimously.
3. **Motion to approve minutes** from the September 21, 2018 Executive Board meeting at Akron, Ohio made by Sanchez seconded by Harstine, and passed unanimously.
4. Spring 2019 Conference (Baine) 71 students, 10 non-members, 53 members, 2 retired members registered for the conference. 3 Workshops, 25 faculty papers, 27 student papers, 3 faculty extended abstracts and 5 student abstracts.

Approx. \$15K costs for conference, income approximately \$22,000. \$5000 seed money provided from 2018 conference, looks like approximately \$1925 excess at this time.

**Motion made by Vernaza** “The incoming Chair, Vice Chair and Treasurer to send \$5000 for seed money to West Virginia University for 2020 conference and to coordinate any disposition of extra funds from 2019 conference. Yelamarthi seconded and passed unanimously.

5. Best Paper Chair (Yelamarthi) Nick provided a list 4 faculty (1A, 1D) and 5 (1A, 1C, 2D) student papers for consideration. Best Paper judges:

1A Karinna, Betsy, Kumar  
1C Andy M, Andy K., Mahi  
1D David, Jeff, Greg  
2D Karinna, Kumar, Andy K.

Posters (16):

Andy K., Greg, Carmen, Betsy, David, Dan

One student/faculty winner for each paper/poster will provide a W9 form for each winning entry. Nick will provide the forms and have them send them to them to Greg for award disbursement.

Middle school student commendations: Yelamarthi to provide certificates for the students. Kumar did remember to provide the certificate paper.

There needs to be a rubric developed for poster judging. Possible job for the next Vice Chair.

6. Past Chair Report (Budny): Candidate for Chair - Betsy Aller, Vice Chair - Nick Baine, Director - Greg Bucks, Kumar Yelamarthi. Would be nice to add additional directors during open nominations.

7. Treasurer's Report (Harstine)

See attached, BASS balance \$12,063.04, current Operating balance \$550.00. **Motion made by Aller** to accept, seconded by Yelamarthi. Passed unanimously.

8. Campus Rep Report (Aller) Changes to membership of campus reps. 17 of 30 submitted reports. Outstanding campus rep will be announced tomorrow. Update: The outstanding campus representative is Carmen Cioc, University of Toledo.

9. Vice Chair Report (Baine) Five nominations for outstanding teaching awarded. He thanked those who participated in the selection process. The winner was selected from Grand Valley SU. The winner will be announced tomorrow. Update: The outstanding teaching award recipient is Ryan Krauss, Grand Valley State University.

10. Zone II Chair Report (Kline)

Nationals will replace monolith for national meetings. The selection will be made in the next 1 to 3 years. Kline requested for regional conferences to be able to use the system for sectional conferences for free. Waiting for a response.

The 30% tax on deposits seems to balance the income with expenses, so it will continue for the time being.

12. Newsletter Editor Report (Kastner)

2018 was first year for 2 newsletters which went well, next newsletter with pictures of 2019 spring conference and information for national conference which will include bios from new Section Executive Board members if you send them in. There was discussion to add job posting links for section universities for faculty job postings. Budny suggested campus reps provide information (links) to the newsletter editor for posting on the website. The campus rep will follow up.

13. Web Master Report (Yelamarthi)

The website is updated based on current information. Upcoming conferences 2020 WVU, 2021 Toledo, and 2022 Pittsburgh (see item 15 below). Dates will be posted when available.

Best paper criteria is now updated to match the zone paper rubric.  
Officer list is updated to show Nick as program chair.

**Motion to pay previously approved webmaster stipend to Kumar.** Motion by Sanchez, seconded by Vernaza. Passed unanimously.

#### 14. Chair Report (Vernaza)

Stefanos Papanikolaou was not able to connect for the 2020 conference report. Possible dates March 19, 20 or 26, 27 2020, need for Stefanos to confirm the 2020 conference dates.

Karinna, Greg and Dan will schedule a visit to WVU to visit the conference facilities.

15. Spring 2021 NCS Conference (Cioc) last or second to last week of March 2021 proposed, likely date is March 19, 20, 2021. Conference will use Amphitheater and classrooms for the conference. Will confirm the dates for the fall meeting.

#### 15.5 2022 Conference at University of Pittsburgh:

Letter received (see attached) from University of Pittsburgh offering to be the host for the Spring 2022 NCS regional conference. **Motion made by Milks to accept the letter**, seconded by Cioc and passed unanimously.

#### 16. Old Business and/or New Business

The fall meeting will be held the third Friday of September at the University of Toledo. This year the date will be September 20, 2019.

#### 17. Good of the Order

None.

#### 18. Adjournment

**Motion to Adjourn** made by Sanchez at 8:05 PM, seconded by Kline and passed unanimously.

Minutes submitted by Milks and approved at the September 20, 2019 meeting without modification

#### **Attachments:**

Treasurer's report (1 page)

University of Pittsburgh letter for 2022 conference (2 pages)



Spring\_2019\_Treasurer\_Report.pdf



Pitt\_Letter\_2022.pdf