

North Central Section-American Society for Engineering Education
Executive Board Meeting

Minutes

Ohio Northern University
The Inn at Ohio Northern University
Ada, Ohio

Friday, March 23, 2012
7:00 p.m. – 9:00 p.m.

Present: Betsy Aller, Roland Arter, Dan Budny, Doug Frampton, Greg Gunn, Robert Gustafson
Andy Kline, Ruby Mawasha, Dave Sawyers, Doug Tougaw

- The meeting was called to order about 7:15 p.m. The chair, G. Gunn, asked for additions to and approval of the agenda. No changes were suggested.
- The minutes of the September 16, 2011, Executive Board Meeting at Ohio Northern University, Ada, OH, were reviewed. The minutes were accepted with several spelling changes. R. Arter will continue as Secretary.
A motion was made to approve the minutes with the discussed changes.
The motion was seconded.
The minutes were unanimously approved.
- K. Yelamarthi gave the web master's report. The web site domain he is using will be in place for the next 5 years. D. Budny suggested looking into free web support (a web page as part of the national ASEE web site). K. Yelamathi agreed to look into this possibility. The current ASEE NCS website is www.asee-ncs.org.
- The Treasurer's Report was presented by the Treasurer, D. Frampton. The operating account balance is \$550.00 as of 3/23/12. The BASS account balance is \$11,946.16 as of 3/23/12. A discussion followed. Additional funds from the 2011 ASEE NC and IL-IN joint section conference increased the BASS account balance to \$13,005.16, an increase of \$1,059.00. The spring 2011 Conference Report was presented and reviewed. The net income was \$9,000, net expenses were \$7941.00, leaving net return of \$1059.00. It was also reported that there are 918 ASEE members in the North-Central Section.
A motion was made to approve the Treasurer's report.
The motion was seconded.
The report was unanimously approved.
- The spring 2012 Conference Report was presented by D. Sawyers and reviewed. Total registrants, 128: 69 professionals (2 exhibitors) and 61 students. The estimated income was \$9,500, the estimated expenses were \$9,138. Forty-nine full papers, 11 extended abstracts, and 7 posters were submitted.
A motion was made to accept the 2012 Conference Report.
The motion was seconded.

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The report was unanimously approved.

- Vice Chair Report – A. Kline reported that there were 11 candidates for teacher of the year. The winner was Dr. Karinna Vernaza, Ph.D., Associate Professor, Mechanical Engineering, Gannon University in Erie, PA.
- Best paper – K. Yelamarthi passed out best paper forms and asked for several more evaluators. Several board members volunteered.
- Campus Representative Coordinator Report – B. Aller had no report at this time.
- Past Chair’s Report – P. Ruby Mawasha reported that he would conduct elections at the 2012 conference business meeting to fill the board positions of Unit Directors, Industrial and Administration. D. Tougaw pointed out although elections occur at section conferences the members elected do not take office until the national conference is held. Between the sectional conferences and the national conferences the board members elect are not officially in office as board members.
- Zone II Chair Report – D. Tougaw announced that he was retiring and that this would be the last meeting ASEE-NCS meeting he would be attending. He commented on the “year of dialog” and requested the “best paper” results and the best campus rep. report. A discussion option will be available on the national ASEE website. A discussion followed about loading paper submissions for national ASEE conference on the ASEE website. C. Gunn recommended that the deadline for paper submissions be fixed, not moved forward a week or so to accommodate late entries. He also suggested that all authors should be able to interact with the website, not just the first author.
- Chair’s Report – No report given.
- Spring ’13 Conference Report – Robert Gustafson, the 2013 Program Chair submitted an overall conference report:
 - ✓ It will be held at The Ohio State University, Columbus, OH, March 29-30, 2012. (The next day this date was moved back a week so as not to interfere with the Easter weekend.
 - ✓ Central theme: Value creation through engineering education.
 - ✓ Many of events will be in Hitchcock Hall, and in Scott Laboratory, Mechanical Engineering Building.
 - ✓ Hotel room rates will be \$131 per night, King beds or two Queens, as the Blackwell Inn across the street from the Engineering area of the campus.
 - ✓ Cost estimates for food were submitted for 100, 125 and 150 people not at the Blackwell Inn, and cost for 100 people if at the Blackwell. The Blackwell seems to be more expensive.
 - ✓ A tentative program schedule was also presented.
 - ✓ The fall 2012 ASEE-NCS board meeting will be held at The Ohio State University.

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A motion was made to accept the report and to hold the 2013 ASEE-NCS Conference at
The Ohio State University.

The motion was seconded.

The report was unanimously approved

- Newsletter Editor Report – R. Arter asked for inputs, articles, photos and other items anyone would like to see in the summer/fall newsletter. No other issues were reported.
- Old Business and/or New Business – None.
- Good of the Order – None.
- Adjournment:
A motion was made to adjourn.
The motion was seconded.
The motion was unanimously approved.

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Roland Arter, Secretary
ASEE North Central Section