

# **ASEE North Central Section**

## **Minutes of the Executive Board Meeting**

**Tuesday, May 12, 2020  
On-Line Zoom Meeting**

Executive Board members present: Nicholas Baine, Betsy Aller, Craig Gunn, David Sawyers, Andy Kline, David Sanchez, Greg Harstine, Andy Milks, Karinna Vernaza, Greg Bucks, Jeff Kastner, Kumar Yelamarthi.

Meeting called to order at 8:13 PM by Aller after resolving WIFI problems.

### **1. Introductions**

Informal greetings and introductions.

### **2. Approval of the minutes from Friday, September 22, 2019, Executive Board Meeting at Toledo, Ohio**

Motion to approve meeting minutes made by Sanchez, seconded by Vernaza and passed unanimously.

### **3. Results from membership voting sent out by Nick**

73 votes were received, three members were elected:

Vice Chair: Nicholas Baine, Grand Valley State University

Director: Tony Kerzmann, University of Pittsburgh

Director: Bob Kerestes, University of Pittsburgh

Andy (Ohio) will update the officer list and send it to Kumar for posting and Betsy for the national conference.

### **4. A report on the W. Virginia conference from Robin, with info on conference costs / papers / future / etc.**

Report provided by Aller since Robin was not able to attend. The conference hotel appears to be refusing to return funds paid to guarantee rooms.

27 papers were submitted, a discussion occurred to determine if a best paper should be selected for the canceled West Virginia University Conference. Betsy will request for

Robin to provide Nick and Kumar paper access to forward papers for selection of best faculty and student papers. Selection should be complete by June 1.

**5. Potential support for section members wishing to attend the virtual ASEE national. All members received a note on this last week, so we should decide if we wish to support this.**

Discussion to not provide support for the national meeting since the final costs of the WVU conference is not known.

Motion to not provide scholarships for the virtual ASEE National Conference. Motion by Karinna, seconded by Sanchez. Passed unanimously.

**6. Thoughts on September's board meeting in Toledo (yes, I know it's early days).**

Carmen offered to hold the fall meeting at Toledo again. Discussion of a zoom meeting in lieu of a face to face meeting ensued. Some schools have not committed to on campus teaching and others may not support off campus travel. The tentative date is Friday September 25, 2020. Betsy will call for a determination once we know how the fall will unfold.

**7. Update on everyone's health and happiness, and a toast to us all!**

All report having good to great situations at home as well as relief that the semester is ending. Several schools are facing reductions of funding and personnel.

**8. Treasurer's Report – Gregory Harstine, University of Akron**

The report is based on the second quarter report from ASEE nationals. Now we have a single BASS account, there is no longer a separate operating budget.

Current BASS account balance \$10,874.04.

**Motion to have Kumar renew the NCS domain name and submit a receipt for reimbursement by the section. Motion by Aller, seconded by Harstine. Passed unanimously.**

Motion made by Kumar to accept the treasurer's report, seconded by Baine and passed unanimously.

See attached 1-page report

**9. Vice Chair Report – Nicholas Baine, Grand Valley State University**

Outstanding Teaching Award - Congratulations to Betsy Aller – Western Michigan for selection.

Campus Rep Award – Dr. Ann Christy - The Ohio State University - Betsy and Andy will provide the plaque, once the award store reopens.

**Motion to have the treasurer pay the same awards funds as last year for Outstanding Teaching Award and Campus Rep award stipends. Motion by Kumar, second by Karinna. Passed unanimously.**

**10. Newsletter Editor Report – Jeffrey Kastner, University of Cincinnati**

Jeff will plan to send out a fall newsletter. Betsy will provide an article and possibly some quarantine recipes.

**11. Chair Report – Betsy Aller, Western Michigan University**

Motion to accept WVU as the 2023 conference site. Robin requested to attempt to hold a conference. Motion by Greg Bucks, seconded by Greg Harstine. Passed unanimously.

Sanchez will contact Robin to see if she would prefer 2020 and move Pittsburg to 2023.

Upcoming Conferences:

Toledo 2021

Pittsburg 2022

WVU 2023

**12. Adjournment**

All agenda business was completed, and the meeting was adjourned at 9:13 PM

Minutes submitted by Milks

**Attachments:**

Treasurer's report (1 page)

**NORTH CENTRAL SECTION – ASEE  
TREASURER'S REPORT  
Monday, May 11, 2020**

**Operating Account has been eliminated as of 10/1/19**

<b>BASS ACCOUNT</b> (Banking and Accounting Services System)			
<b>12/31/2019</b>	<b>BASS Account Balance</b> (as report on Section Treasurer Report)**		<b>\$10,863.04</b>
		<b>Debit</b>	
12/31/2019	FY2020 Q1 Bass Administrative Fees	<b>\$7.50</b>	
1/29/2020	C. Cioc - ASEE NCS Fall Exe Mtng Lunch Exp Reimb	<b>\$158.78</b>	
1/31/2020	chair stipend AY 2019-20- Dr. Betsy Aller	<b>\$500.00</b>	
3/31/2020	FY2020 Q2 Bass Administrative Fees	<b>\$25.50</b>	
	<b>Total BASS Account Disbursements</b>	<b>\$691.78</b>	
		<b>Credit</b>	
10/1/2019	ASEE's Member BASS Allocation Funds Oct1, 2019	<b>\$550.00</b>	
10/31/2019	#458317-Gannon Unv-North Central Spons-LB-Oct 2019	<b>\$25.00</b>	
12/31/2019	FY2020 Q1 Bass Interest Allocation	<b>\$24.12</b>	
1/31/2020	#467216-Laura Meso-North Central Donation-PayPal-Jan 2020	<b>\$5.00</b>	
1/31/2020	457377-Tony Kerzmann-North Central Donation-PayPal-Jan 2020	<b>\$10.00</b>	
1/31/2020	462637-Nassif Rayess-North Central Donation-PayPal-Jan 2020	<b>\$10.00</b>	
2/29/2020	467892-David Dampier-North Central Donation-CC Feb 2020	<b>\$20.00</b>	
3/31/2020	FY2020 Q2 Bass Interest Allocation	<b>\$18.66</b>	
3/31/2020	465667-Betsy Aller-North Central Donation-CC-March 2020	<b>\$20.00</b>	
3/31/2020	470087-David Sanchez-North Central Donaton-CC-Mar 2020	<b>\$20.00</b>	
	<b>Total BASS Account Revenue</b>	<b>\$702.78</b>	
<b>5/11/2020</b>	<b>BASS Account Balance</b>		<b>\$10,874.04</b>
<b>3/31/2020</b>	<b>253 North Central Section YTD 3.31.20 financials.xlsx Report Account Bal:</b>		<b>\$11,214.29</b>

Last statement Received 3/31/20 difference: \$340.25

\*\*9/18/19 Report Balance

Greg Harstine P.E.      ASEE North Central Section Treasurer