

ASEE North Central Section

APPROVED

Minutes of the Executive Board Meeting

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**Friday, March 19, 2021 7:00 pm
On-Line Zoom Meeting**

Executive Board members present: Nicholas Baine, Betsy Aller, Craig Gunn, David Sawyers, Andy Kline, Andy Milks, Tony Kerzman, Karinna Vernaza, David Sanchez, John Brocato, Carmen Cioc

Meeting called to order at 7:08 PM by Betsy.

1. Introductions

Informal greetings and introductions.

2. Additions to and Approval of Agenda

No additions or changes were suggested, Motion to approve the agenda by Sanchez, seconded by Kerzman, approved unanimously.

3. Approval of the minutes from online October 2020 Executive Board Meeting (draft sent by Andrew Milks)

Motion to approve spring executive board meeting minutes made by Baine, seconded by Vernaza, approved unanimously.

4. Secretary's Report – Andy Milks, University of Akron

A draft of the officer list will be circulated after the results of elections are announced. Please check and let Andy know of any changes or corrections.

From the Fall 2017 meeting minutes:

Motion by Aller, seconded by Budny about awards for section conferences:

Best Faculty Papers, 1st, 2nd, and 3rd place: free registration at the next NCS sectional conference

Best Student Papers: 1st place, \$200; 2nd place \$150; 3rd place \$100

Best Student Posters: 1st place \$150; 2nd place \$100; 3rd place \$50

Must be member or student in NCS section to win. Cash awards will be paid to one person if it is a team paper or poster, and they have to figure out how to divide it up.

5. Spring 2021 Conference Updates – Carmen Cioc, University of Toledo

Website has been updated. Links for the rooms have been distributed. A list of attendees has been developed and sent.

Awards, 1 best paper faculty, 1 best paper student with cash prize and 1 best paper with cash prize will be awarded.

6 posters, 20 papers total faculty and student. Student papers are in sessions 2,4 and faculty papers are in sessions 1, 3, 5, and 7.

Kumar was not present so the best paper process will be addressed tonight to ensure the best papers are selected.

\$0 total conference expenses.

\$1,550.00 income has been collected directly via the ASEE national website.

Carmen will open her WebEx room at 8:20 am and it will be open all day if she needs to be contacted.

Sheryl Sorby will be the lunch time speaker.

Poster presentation time is limited to 5 minutes. Each paper has 15 minutes for the presentation.

6. Spring 2022 Conference – David Sanchez, University of Pittsburgh

Conference dates March 18,19, 2022 conference dates
Abstract submission opens Monday October 18, 2021
Seed money from WVU can be sent to David when Robin is ready.

Friday 6:30 to 8:00 Executive Board meeting
5:00 to 7:00 pm Welcome reception Benedum Bldg.

7. Best Paper Awards Chair – Kumar Yelamarthi, Central Michigan University

Kumar was not able to attend the meeting; Carmen has forwarded preliminary results from the paper review process. Andy Kline, David Sanchez, David Sawyers, John Brocato and Betsy will do the best paper judging from the information from Carmen.

8. Treasurer's Report – Gregory Harstine, University of Akron

Greg was not able to attend the meeting and will forward the current Treasurer's Report over the weekend. Betsy asked Andy Milks to provide the fall treasurer's report at the conference meeting.

The following paper and poster awards will need to be paid from the BASS account; it was decided that only the first-place prize would awarded

Best Paper Faculty – Free NCS Conference Registration
Best Paper – Student \$200
Best Poster – Student \$150

As well as the

Outstanding Campus Rep \$250
Outstanding Teaching Award - \$750

9. Campus Representative Coordinator Report – Craig Gunn, Michigan State University

The award will be announced at lunch. There were approximately 16 campus rep reports from the 37 institutions. Some reports were particularly good for a pandemic year.

John reported that there are several campuses that may not have active campus reps and ASEE National has been working to ensure there are active reps at each location.

10. Vice Chair Report – Nicholas Baine, Grand Valley State University

There were 9 nominees for outstanding teaching award. The winner for this year is Krista Kecskemety from The Ohio State University.

11. Past Chair's Report – Karinna Vernaza, Gannon University

Election results Nick Baine selected as chair, Andy Kline as Vice Chair and both director candidates were elected David A. Dampier from Marshall, and Matthew Cavalli from WMU.

12. Zone II Chair Report – John Brocato, SE Section

John was able to attend the meeting and showed slides and provided the following link for the complete presentation: https://drive.google.com/file/d/1dl7M1WfOnPBjvp_XPMbM-LMny-YCFNUG/view?usp=sharing

There are currently 9,770 individual ASEE members

Annual Conference July 26-30, 2021 in Long Beach CA, there may a hybrid of virtual and in person sessions. All sessions will be live and synchronous whether in person or virtual. Unless health concerns require changing to full virtual.

2022 is planned to be in June in Minneapolis followed by Baltimore and Portland.

There is a new Vision Statement and approved changes to the Constitution and Bylaws.

Professional Interest Council (PIC) reorganization and Section and zone structures are being discussed.

The Monolith paper system is being replaced with Impexium after the 2021 conference.

30% BASS tac account remains in place.

13. Newsletter Editor Report – Jeffrey Kastner, University of Cincinnati

Jeff was not able to attend the meeting.

14. Web Master Report – Kumar Yelamarthi, Central Michigan University

Kumar was not able to attend the meeting. Website updates have been made.

15. Chair Report – Betsy Aller, Western Michigan University

Betsy thanked Nick, Carmen and Karinna and all the other people for all the help and guidance they have provided.

WVU has talked about having the conference in 2023 but has not yet provided a letter of interest, Betsy will contact Robin.

Nick would like to have a Michigan conference soon. WMU is considering 2023 or 2024.

16. Constitution / By-laws Update – Andy Kline, Western Michigan University, emeritus

Andy Kline (MI) has been tasked with the Constitution and Bylaw updates. He presented with proposed changes regarding ASEE membership and NCS Executive Board membership prior to

Proposed Sr. Director Positions (up to 2) as the discretion of the chair.

Clarified the Section Meeting is the business meeting at the spring conference.

A statement mirroring the diversity equity and inclusion statement from ASEE.

An all or nothing vote would require and a 2/3 of the NCS membership via electronic vote.

Motion to accept the changes to the bylaws as amended made by Karinna and seconded Nick, approved unanimously.

17. Old Business and/or New Business

18. Good of the Order

Craig – we have been away from our offices for a year and 10 days and approaching the end. It will be nice for us to get together in the same room. Better things are to come.

We would like a person tour of the Cathedral of Learning at Pittsburgh.

Karinna announce David Sawyers will be on sabbatical and thanked him for his service.

Nick thanked Betsy for her serving during two consecutive online conferences.

19. Adjournment

Motion to adjourn by Nick, seconded by Andy Kline.
Betsy adjourned the meeting at 8:40 pm.

DRAFT Minutes submitted by Milks