

# **ASEE North Central Section**

## **Minutes of the Executive Board Meeting**

**Friday, March 24, 2023, 6:00 p.m.**

**In-Person Meeting**

**West Virginia University**

**Statler College of Engineering and Mineral Resources**

**Room: EVC-E 421**

## **Approved at September 28, 2023 NCS Board Meeting, On-line session**

Executive Board members present: Nicholas Baine, Betsy Aller, Craig Gunn, Andy Milks, Tony Kerzmann, Greg Harstine, David Sanchez, Carmen Cioc, David Dampier, Matt Cavalli, Yogendra Panta, Robin Hensel, David Wyrick

Meeting called to order at 6:10 PM by Nick Baine.

### **1. Introductions**

Informal greetings and introductions.

### **2. Additions to and Approval of Agenda**

No additions or changes were suggested, Motion to approve the agenda by Betsy Aller, seconded by David Dampier. Unanimously approved.

### **3. Approval of the minutes from online Fall 2022 Executive Board Meeting (draft sent by Andrew Milks)**

Two corrections were noted, the starting time format and Yogendra's name spelling was corrected. Motion to approve by Dave Sanchez, seconded by Carmen Cioc. Unanimously approved.

### **4. Secretary's Report – Andy Milks, University of Akron**

The draft minutes from today and approved minutes will be circulated next week.

### **5. Spring 2023 Conference Update – Robin Hensel, West Virginia University**

Registered members 115 paid registrations prior to the conference and some are expected to register today and tomorrow.

Abstracts: 86 papers and posters abstracts were submitted.

Papers: 48 total papers, 35 professional papers, 10 student papers, 3 workshops.  
Robin provided and updated poster session schedule showing 31 posters, including some professional posters.

NEMO is not as automated as it was expected to be, it is possible that some abstract submitters were unable to successfully submit into the system.

## **6. Spring 2024 Conference -- Matthew Cavalli, Western Michigan University**

Matt Cavalli shared a summary sheet of the 2024 conference. What is Smart? Rethinking Engineering Education. Dates are tentatively March 22 and 23, 2024. Conference committees have been formed and are starting to do their work. The conference will be held at the engineering campus and social hour at the Air Zoo center. Consideration of a professional poster session was discussed to help increase the number of participants.

Call for papers	October 1, 2023
Abstracts due	November 15, 2023
Notice of Acceptance	December 15, 2023
Draft Submission	January 29, 2024
Notification of Acceptance	February 19, 2024
Final Submission	February 26, 2024

## **7. Spring 2025 Conference – David Dampier, Marshall**

David Dampier suggested conference dates March 28, 29 2025.

## **8. Spring 2026 Conference Letter of Interest -- Nicholas Baine, Grand Valley State Univ.**

Mt. Union submitted a letter of interest for 2026. Motion to approve holding the conference at Mt. Union made by David Dampier and seconded by David Sanchez. Motion of approved unanimously.

## **9. Treasurer's Report – Gregory Harstine, University of Akron**

Greg shared the Treasurer's report. The report is included as an attachment, the current BASS balance is \$26,200.60. Two of the 2022 conference award winners did not supply their IRS forms, so they have not received the monetary award. Dispersal of \$750 for the Outstanding Faculty Award (Mark Bedillion, Carnegie Mellon University), a \$10.84 credit for interest and an approved balance adjustment of \$379.78 to match ASEE national statement numbers. After the \$8450.00 reimbursement to Pitt, that national has not yet processed, the balance will be \$17,200.60.

Motion to accept the Treasurer's report by David Sanchez seconded by Betsy Aller. Unanimously approved.

The report is included below.

#### **10. Campus Representative Coordinator Report – Craig Gunn, Michigan State University**

Several good reports were received, Craig would like to travel from campus to campus to interview campus reps and deans. Craig suggests a meeting of campus reps and department chairs to coincide with NCS conferences to increase interaction among people in those positions.

The outstanding campus rep for 2023 is Pedro Mago from WVU ([pedro.mago@mail.wvu.edu](mailto:pedro.mago@mail.wvu.edu)). Pedro should contact Greg for award paperwork.

#### **11. Vice Chair Report – David Sanchez, University of Pittsburgh**

David indicated the responsibility is the outstanding teaching award. Nominations from several campuses were received. A total of 11 strong nominations were received from multiple institutions. The winner, Blake Hylton Associate Professor of Mechanical Engineering, is from Ohio Northern University. David had the plaque made and has elected to donate the cost.

Nick discussed having multiple outstanding teaching awards for faculty in the early, mid and late career. A general discussion ensued and motion to approve the awarding an early career outstanding teaching award (within the first 5 years) and an outstanding teaching award with monetary amounts of \$400 each and a plaque was made by David Sanchez, seconded by Carmen Cioc and approved unanimously.

#### **12. Past Chair's Report – Betsy Aller, Western Michigan University, Emerita**

Betsy indicated a Chair, Vice Chair, and two Director positions are open. There are multiple nominations for chair and director. There are two nominees for chair it was agreed that the ballot would be cascading, the person with the most votes will become chair and the other candidate will become Vice Chair.

The Bylaws indicate a person who has served as Vice Chair or Director may run for the Chair position.

#### **13. Zone II Chair Report – Charles McIntyre, Indiana-Illinois Section - Nicholas Baine, Grand Valley State Univ. (sub)**

Charles was unable to attend. Nick indicated he will be sharing the financial updates PowerPoint at the lunch business meeting on Saturday. There is another financial crisis at national. A \$6M deficit has occurred. BASS accounts were commingled with operating funds. Funds were spent without board approval. BASS Account 2.0 will no longer be comingled with HQ operational funds.

#### **14. Newsletter Editor Report – Jeffrey Kastner, University of Cincinnati**

Jeff was unable to attend. Jeff requested pictures people take at the conference and forward them to him.

**15. Best Paper Awards Chair –Tony Kerzmann, University of Pittsburgh**

Tony passed out packets showing sessions with potential best papers. Faculty best papers are in session 1A, 2A, 1C and 2C and student presentations are in sessions 1B and 2B. Posters are mixed faculty and student. The NEMO system does allow for distinguishing between faculty and students.

**For Reference - From the Fall 2017 meeting minutes:**

Best Student Papers: 1st place, \$200; 2nd place \$150; 3rd place \$100  
Best Student Posters: 1st place \$150; 2nd place \$100; 3rd place \$50

Winners must be a member or student in the NCS section to win. Cash awards will be paid to one person if it is a team paper or poster, and they must figure out how to divide it up.

**16. Web Master Report – Wook-Sung Yoo, West Virginia University**

Wook-Sung was not able to attend.

**17. Chair Report – Nicholas Baine, Grand Valley State University**

NCS is in good order, the next three conference sites have been identified.

**18. Old Business and/or New Business**

None

**19. Good of the Order**

Nick congratulated David Sanchez on the birth of his fourth daughter.

David Sanchez thanked Robin for all her work.

**20. Adjournment**

Motion by Betsy Aller seconded by David Dampier. Unanimously approved. Meeting adjourned 8:37 pm.

DRAFT Minutes submitted by Milks  
Attachment: Treasure's Report by Harstine

**21. Election Results (Saturday March 25)**

**Chair:** David Sanchez – Pit  
**Vice Chair:** Andrew Milks – Akron  
**Director:** Lin Zhao – Gannon  
**Director:** Kimberlyn Gray - WVUIT

**NORTH CENTRAL SECTION – ASEE  
 TREASURER'S REPORT  
 Friday March 24, 2023  
 ASEE Fiscal Year runs 10/1 - 9/30**

<b>BASS ACCOUNT</b> (Banking and Accounting Services System)		
10/6/2022	<b>BASS Account Balance</b> (as report on Section Treasurer Report)**	<b>\$26,559.98</b>
<b>Debits</b>		<b>Debit</b>
4/29/2022	Outstanding Faculty Award - Mark Bedillion	\$750.00
	<b>Total BASS Account Disbursements</b>	<b>\$750.00</b>
<b>Credits</b>		<b>Credit</b>
6/30/2022	FY2022- Q3 Bass Interest Allocation_June 2022	\$10.84
3/24/2023	Balanced Adjust approved to \$0 report difference, approved 18-Mar-22	\$379.78
	<b>Total BASS Account Revenue</b>	<b>\$390.62</b>
6/30/2022	<b>BASS Account Balance</b>	<b>\$26,200.60</b>
	Balance now matches ASEE national financial statement 6/30/22	<b>\$26,200.60</b>
	difference matches the previous Treasurers Report	difference: \$0.00

\*\*Last ASEE statement received 11/13/22 was a 6/30/22 statement.

Submitted by: Greg Harstine, UofA, ASEE North Central Section Treasurer

The 30% Administrative fee on Conference net income may be charged in FY2022 Q4 report

Pitt Reimburse of \$8450 still in process.

\$550 still outstanding from student awards.....expected net balance: \$17,200.60

teaching award	Mark Bedillion <mbedillion@cmu.>	750	x	complete
Rep award	Carmen Cioc / carmen.cioc2@UTo	250	X*	

<u>Best Faculty Paper</u>				
1	Jason Berberich	<a href="mailto:berberj@miamioh.edu">berberj@miamioh.edu</a>	none	
2	Colin K Drummond	<a href="mailto:colin.drummond@case.edu">colin.drummond@case.edu</a>	none	
3	Ramakrishnan Sundaram	<a href="mailto:sundaram001@gannon.edu">sundaram001@gannon.edu</a>	none	
<u>Best Student Paper</u>				
1	Alexia Leonard	<a href="mailto:Leonard.370@osu.edu">Leonard.370@osu.edu</a>	200	x
2	Samuel Joel Rainey	<a href="mailto:samuelrainey@rocketmail.com">samuelrainey@rocketmail.com</a>	150	x
3	Matthew James Bellafaire	<a href="mailto:mbellafaire@oakland.edu">mbellafaire@oakland.edu</a>	100	
<u>Best Poster</u>				
1	Eric Cui	<a href="mailto:cui004@gannon.edu">cui004@gannon.edu</a>	150	x
2	Dean Castro, Jackson Deemer, Garrett Habegger, Connor Law, Braden Miller, Dominic Wnek, Advisor		100	
3	Lin Zhao	<a href="mailto:zhao001@gannon.edu">zhao001@gannon.edu</a>	50	x

Below are the recipients and Their emails. I am missing the email for the 2<sup>nd</sup> place Best Student Poster group, although I think the advisor is Dr. Kahlid Al-Olimat -

It appears I never contacted k-al-olimat but I will.

[k-al-olimat@onu.edu](mailto:k-al-olimat@onu.edu).

\*Carmen donated the award to the Section.